

## St. Ursula Pastoral Council Meeting

December 21, 2020

### ATTENDEES

Jeff Breighner	Fr. Jason Worley
Colleen Hamilton	Sr. Joan Kelly
Nancy Webb	Tom Flynn
Katie Campbell	Steve Smith
Tom Scheve	Bill Kreidler
Linda Frazier	Michael Colbourne
Tina Reiset	

**Absent** – TS Dowd, Sr. Joan Kelly, Shelley Commodari, Mark Appleby, Bernie Miller, Laura Callender

The zoom meeting was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer.

Colleen Hamilton submitted two modifications to the October meeting notes. Tina Reiset made a motion to accept the minutes from the October meeting and Katie Campbell seconded. The revised minutes were approved.

### **COMMITTEE UPDATES:**

- Liturgy Committee – Fr. Jason reported that they have not had any meetings.
- Hospitality Committee – Colleen Hamilton reported that nothing is happening with the committee.
- Service Committee -- Sr. Joan submitted notes before the meeting.

The Giving Tree is going well. Deliveries went out today. St. Vincent de Paul is open once/month. The parish sponsored 20 families with food/clothing for the holidays. Since the SVdP office is only open once a month, gift card donations have been sitting in the mail bin for weeks. That issue needs to be addressed. Lenny Delozier is willing to take over SVdP. Fr. Jason agreed to contact Tony Vitti to begin the transition.

- Facilities – Mark Appleby was not present. Fr. Jason reported that the heater in the church was repaired. A private donor funded the bell repair and they are now working. There was a robbery in the rectory on a Monday night last month and they stole many valuable items from Fr. Jason. Fr. Jason indicated that he will speak to Mark about repairing the cameras around the rectory. The speakers in the Narthex have not worked for the past few weeks. Colleen Hamilton will contact Tom and Mike to ensure that the speakers are working by Christmas Eve.
- Finance – Katie shared the financial report. The parish is still running a little short in the offertory. The biggest issue is with the maintenance collection. Envelope offerings are lagging while online offerings are up. Expenses are very controlled, and we have a net income of around \$4000.00. Mass attendance is increasing slowly. We rolled out a campaign during the weekend of 11/30 to “ask” each family to donate about \$134 to make up the deficit. We have raised \$2500 to date. The finance committee was excited about the fundraising ideas proposed by the Council. They approved all recommended ideas including raffles, memorial bricks, memorial society, etc. and asked that Chris Moscato be looped in to ensure that tax and archdiocesan bases are covered. Jeff asked how the parish was faring in terms of the projected \$47,000 shortfall. Katie indicated that we were a bit behind but reminded Jeff that the Christmas collections were upcoming. He suggested that we should keep the “ask” in the bulletin and maybe do a raffle in the spring.

#### **OLD BUSINESS:**

- Mass Schedules – Jeff thanked the Council for helping with both outdoor and indoor masses. We hired a company to sanitize the church and the Spiritual Center. All masses have moved indoors, and attendance is about the same. Jeff and Colleen contacted Larry Conway to start bringing back the ushers. About half of them are willing to come back. Knights of Columbus will help with parking on Christmas Eve.
- By laws Discussion –
  - Youth Ministry Discussion

The Council had proposed a change to Youth Ministry reporting and governance. Rather than having a separate Youth Ministry Chair, all activities and reporting would flow through the Faith Formation Committee and its Chair. Jeff appointed a subcommittee to review the proposal. Michael Colbourne, who chaired the subcommittee, reported that they did not approve of the change. Since our Youth are the future of the parish, they recommended that Youth Ministry would stay as one of the eight standing committees. Council members discussed pros and cons. It was suggested that since the parish does not have a full time Youth Minister, nor can we afford to hire one, reporting through Faith Formation may be more realistic. Pastorate review activities will need to address the lack of youth attendance at mass.

Council members voted on whether to keep Youth Ministry reporting as is, or to change the by laws to report through Faith Formation. Four members voted to maintain the current structure, and six members proposed a remove the Youth Ministry Chair and report activities through Faith Formation.

Colleen Hamilton will amend the by-laws.

○ Committee Reporting

Committee reports take up most of the Pastoral Council meetings. The group discussed how to streamline committee reporting. They recommended that each committee chair submit a short, concise synopsis of activities prior to the monthly Pastoral Council meeting. The secretary will combine the reports, attach them to the notice for each meeting and include them in the monthly meeting notes. All members will review the notes prior to each meeting. The President will determine which committees will report during a meeting.

This proposal will also require a change to the by-laws.

**PASTORS REMARKS:**

Father Jason closed with a prayer and the meeting adjourned at 8:20 PM.

**ACTION ITEMS:**

1. Fr. Jason will contact Tony Vitti to facilitate the transition of SVdP leadership to Lenny Delozier.
2. Mark Appleby to investigate repairing the security cameras at the rectory.
3. Colleen Hamilton will contact Tom and Mike to fix the speakers in the Narthex.
4. Colleen Hamilton will amend the by-laws for Youth Ministry and committee reporting.

Submitted by:

Nancy Webb, Secretary     December 22, 2020