

St. Ursula Pastoral Council Meeting

September 21, 2020

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Colleen Hamilton	Sr. Joan Kelly
Nancy Webb	Shelley Commodari
Katie Campbell	Tom Flynn
Tom Scheve	Steve Smith
Linda Frazier	Mark Appleby
Bernie Miller	Bill Kreidler
TS Dowd	Michael Colbourne

Fr. Jason introduced Msgr. Jay O'Connor, Eastern Vicar for the Archdiocese, who is residing at the rectory.

The meeting, held outside at the fire pit, was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer.

Colleen Hamilton made a motion to accept the minutes from the July meeting and Bill Kreidler seconded. The minutes were approved as written.

COMMITTEE UPDATES:

- Liturgy Committee -- Bernie Miller reported that the committee has not met and they have not selected a new committee chair to replace Mary Anne Fox.
- Service Committee -- Sr. Joan said that although the committee has not met, their activities have continued. They have received donations to My Sister's Place but have not been able to go to serve. They have given donations to the Little Sisters of the Poor. Laura and Tom have visited the Franciscan Center a few times. St. Vincent de Paul is giving out food two times/month but they have cut back on other services. There is no movement on finding a replacement for Tony Viti.
- Faith Formation – The committee is scheduled to meet on 09/22/20. RCIA started on June 28th with a mass. A women's group will start on Tuesday mornings. Fr. Jason has conducted Confirmations and is catching up on First Communions.
- Hospitality – Shelley indicated that the committee will get back to work when COVID restrictions are lifted.

- Youth Ministry – Tanya Ray has stepped up to assist with Youth Ministry. The Pastoral Council discussed the vote that occurred in February placing Youth Ministry under Faith Formation for reporting at council meetings. Colleen will investigate any implications to the by-laws.
- Facilities – Mark indicated that the drainage issue at the back of the parking lot has been resolved. They are waiting for the area to “settle down” before blacktopping. A parishioner donated a camera for broadcasting masses that will be installed in the choir loft. Mark discussed programming the front door of the spiritual center to automatically unlock according to meeting schedules. Several members were concerned about safety with the automatic option, so Mark will leave it as is. Church groups only can now use the Spiritual Center, with sanitizing and social distancing. Colleen asked about shampooing the carpet in the church. Mark will investigate. The group discussed the lack of special collections and that we need to find better ways to place/identify collection baskets at outdoor masses.
- PHSA – Tamara reported that the PHSA met on 09/10/20. The new principal, Mr. Constante, introduced himself and explained his goal of promoting a sense of community in the school as well as being a community of faith. The new pick up and drop off procedures are working well. In lieu of the Harvest Festival in October, the school will conduct an online auction. They are discussing postponing the Harvest Festival and Race for Education until the spring. A former student has designed a new Husky logo, and several members will investigate trademarking it. The treasurer reported that fundraising was impacted by canceled events, except for the virtual Race for Education. PHSA is investigating ways to host a teacher dinner.
- Finance – Katie Campbell presented the new 2021 budget and answered questions from several council members. We have a budget shortfall this year even though they are tightly controlling expenses. We still need to propose ways to increase revenue. Mass attendance and collection revenue has increased with the outdoor masses. However, we need to figure out a plan for cold weather to ensure that we don’t turn anyone away. Bill Kreidler made a motion to pass the 2021 budget and Mark seconded. The budget was approved. Fr Jason asked how much we are down in revenue per week.

OLD BUSINESS:

- Fundraising ideas – Jeff discussed fundraising ideas, such as a general ask from the pulpit, a raffle, a drawing based on daily lottery numbers, etc. The group discussed the success of the Back to School mass this week and proposed do have a monthly themed mass for families, which Father Jason approved. Additional ideas such as a gift giving plaque or selling “bricks” to repave the parking lot were discussed. Jeff will pull together a composite list to share with the Finance Committee and we will make decisions next month.
- Outdoor Masses – It is getting darker and colder outdoors, so the 7:30 mass might need to be moved indoors. Katie will conduct an informal survey at 7:30 mass to determine whether people would move inside, go to 9:00 outside or livestream mass.

NEW BUSINESS:

- We need to figure out how to increase attendance. Get a gauge on what people want and maybe do overflow in the Spiritual Center (approx. 70 people) when we get the camera upstairs.
- We need to promote what we do well. We should say something about the success of the Back to School mass. Maybe the bulletin announcing activities can go out earlier in the week?

PASTORS REMARKS:

Fr. Jason closed with a prayer and the meeting adjourned at 8:22 PM.

ACTION ITEMS:

1. Colleen Hamilton will investigate the by-law implications of moving Youth Ministry under Faith Formation and SVdP under Service – for Pastoral Council reporting purposes.
2. Mark Appleby will investigate shampooing the carpet in the church.
3. Figure out a better way to place and identify collection baskets at outdoor masses.
4. Figure out how to resume maintenance collections.
5. Katie Campbell will provide Fr. Jason with how much revenue we are down per week.
6. Jeff Breighner will pull together a list of fundraising ideas to share with the Finance Committee. To be discussed in October.

Submitted by:

Nancy Webb, Secretary September 24, 2020