

St. Ursula Pastoral Council Meeting

September 16, 2019

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Sr. Joan Kelly	Colleen Hamilton
Nancy Webb	Bernie Miller
Maureen Hahn	Shelley Commodari
Tom Scheve	Mary Anne Fox
Linda Frazier	Tom Flynn
TS Dowd	Heidi Meyers
Katie Campbell	Michael Colbourne
Bill Kreidler	Tina Riesett

Excused absence –Steve Smith, Laura Callender **Other absence** - Mark Appleby, Zach Colgan

NOTES

The meeting was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer. Jeff welcomed the new members to the Pastoral Council. He thanked Heidi Meyers for her exceptional service as PHSA Liaison and her efforts to foster communication between the church and the school.

The minutes from the June meeting were approved with one modification.

New members of the Pastoral Council introduced themselves, provided a brief background and offered one thing that they would like to see changed in the Parish.

- Linda Frazier has been a member of the parish for 25 years and has been involved in faith formation including religious ed and RCIA. She would like to see more families involved in parish life.
- Bill Kreidler has been a long-time parishioner. He is involved in Knights of Columbus and serves as a Eucharistic Minister and Usher. He would like to get more involved in evangelization and the liturgy.
- Michael Colbourne has been in the parish for 12 years. He is active in the Knights of Columbus, Boy Scouts as well as being a greeter at mass. He wants a ministry for young adults between 18 and 25. Additionally, he believes that the ushers could be more engaged in welcoming and assisting people during mass.
- Zach Colgan, the new Youth Minister, was absent. Fr. Jason will follow up with him to make sure he knows about the Pastoral Council meetings.
- Bernie Miller, the Chair of the Faith Formation Committee, will attend Pastoral Council meetings going forward. She has been in the parish for 14 years. She indicated that our parish is on maintenance. The same people are doing the same things and burning out.

- TS Dowd, the new PHSA Liaison, has three children in the school and has been a member of the parish since 2015. She would like to encourage more families with special needs children to send them to the Children's Liturgy of the Word (CLOW).

Jeff encouraged the new "At Large" members to participate and speak up during meetings.

COMMITTEE UPDATES:

- ✓ **Liturgy** – Mary Anne Fox indicated that the committee has looked at liturgies for the last quarter as well as started planning for the upcoming quarter. A new subcommittee will work on the environment/decorations for the church. The lector, eucharistic minister/holy communion workshops went well. They are planning make up sessions for those unable to attend the first round of workshops since attendance is required to continue the ministry. An archdiocesan session for lectors, with a professional presenter, is planned at St. Ursula in October. They still need to conduct a workshop for ushers. The group discussed the need to create a welcoming atmosphere as soon as an individual enters the parking lot.
- ✓ **Service** – Sr. Joan's committee met twice during the summer. They continue to welcome new parishioners. They will try to establish some structure around service-related activities that happen at Christmas, since last year things were a bit disorganized. Senior's day was September 12th. They will go to the Franciscan center tomorrow (09/17). They updated the list of volunteers for Our Daily Bread, Little Sisters of the Poor and My Sister's Place as well as commitments to those organizations to better reflect the current number of volunteers.
- ✓ **Faith Formation** – Bernie Miller indicated that the committee met during the summer. They have just completed a sacramental study. Fifty-two people have enrolled to study the Gospel of Mark. They will host Pre Cana classes in the parish in November. They had two move nights, with dinner, during the summer with about 35 – 40 people. The group discussed the amount of work involved with hosting the movie night and the fact that the folks who attended were not the "target audience."
- ✓ **Hospitality** – Shelley Commodari reported that the picnic was a huge success. This is Colleen's last year organizing the picnic and Double Rock will not be available next year. The group discussed whether the format should be changed next year, considering the need for a new chairperson, a new venue, the amount of work involved, the coordination between Sunday masses and CLOW, the challenging set up for the folk group, etc. The Hospitality Committee will continue to provide donuts and the anniversary celebrations.
- ✓ **Youth Ministry** - Zach Colgan, the school Guidance Counselor, will also serve as Youth Minister. The first few activities were well attended, but attendance has dwindled. Members reported that high school students are reluctant to attend with middle school students.

- ✓ **Facilities** – Fr. Jason reported that the parish is getting bids for a new air conditioning system for the church. It will be expensive.
- ✓ **Finance** – Katie Campbell reviewed the budget for 2020. It is a tight budget considering that the offertory is down. Faith Direct revenues are up. There are no big changes in expenses. She will re-examine the budget with the council in November, once income has stabilized and we have a better understanding of capital projects in the works. The Pastoral Council voted to approve the 2020 budget.
- ✓ **PHSA Update** – Heidi Meyers will turn the reigns over to TS Dowd. PHSA has not met yet. There are 643 students in the school. A new classroom was built using library space. They are installing new air conditioning in the gym. They will conduct high school testing at the school this year. The way to submit box tops has changed to an online app.
- ✓ **School Board** – Tina Riesett discussed the need for a new classroom, since the Archdiocese does not approve of portable classrooms. We now have Pre-K, kindergarten, two first and second grade classes and three classes for all other grades. They split the library to form a new classroom. The School Board will perform an annual assessment of their activities.

OLD BUSINESS

- ✓ **Committee Mission Statements, Goals and Achievements** – All committees completed their documentation, except for Facilities. Jeff will follow up with Mark.
- ✓ **Yearly Assessment of Pastoral Council Accomplishments** – Jeff will draft the council's 2018/2019 goals and accomplishments and circulate for approval.
- ✓ **ACTS Mission** – Tom Scheve discussed the ACTS mission which is an evangelization tool. Members of St. Louis parish met with St. Ursula parishioners to discuss the 3-day mission designed to build faith. Bill Kreidler attended the mission along with 13 other men from 7 parishes.

NEW BUSINESS

- ✓ **Strategic Planning** – Jeff researched and circulated examples of Catholic Church Strategic Plans. There isn't much guidance on the Archdiocese website. Jeff asked all members to consider how to get started. Fr. Jason said that he will see if he can get support for us.

ACTION ITEMS

1. Fr. Jason to talk to Zach Colgan about meeting attendance.
2. Jeff will draft Pastoral Council 2018/2019 goals and accomplishments.
3. Jeff to talk to Mark about Mission Statement, Goals and Achievements for Facilities.
4. Fr. Jason to enlist help to develop a Strategic Plan for St. Ursula.

Submitted by:

Nancy Webb, Secretary