

St. Ursula Pastoral Council Meeting

May 18, 2020

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Colleen Hamilton	Steve Smith
Nancy Webb	Tony Vitti
Katie Campbell	Shelley Commodari
Tom Scheve	Mary Anne Fox
Linda Frazier	Tom Flynn
TS Dowd	Bill Kreidler
Laura Callender	Michael Colbourne
Bernie Miller	Tina Riesett
Heidi Meyers	Mark Appleby
Sr. Joan Kelly	

The Zoom Meeting was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer.

Mark Appleby made a motion to accept the minutes from the February meeting and Bill Kreidler seconded. The minutes were approved without change.

The Zoom Meeting was limited to 40 minutes, so the council focused on two critical items this month.

Finance Committee -- Katie Campbell provided an update on the parish finances.

Good News:

- We have raised \$33,000 toward the new A/C. The total cost is approximately \$120,000 which includes the \$17,000 rebate from BGE. The parish secured a loan for the remaining \$95,000.
- Faith Direct contributions have remained relatively steady. We have picked up a few new members.
- Expenses are being held tight.
- Several parishioners made significant donations to help with expenses.
- Fr. Jason recorded a video, distributed via social media to check in on parishioners and remind them about giving. The parish also sent a mailer.
- Parish finances are not great, but the situation is not dire.

Report:

1. The weekly offertory is below last year and below the budgeted amount.
2. Spending is tightly controlled.
3. Rectory household expenses and repair/maintenance items are over budget because seminarians are living in the rectory during the pandemic. We received a donation from a parishioner to help defray this cost. We also negotiated this expense down from what it originally would have been.
4. Technology expenses are higher than last year and the budgeted amount because the extensive use of technology to stream masses.

Points of interest:

- We are expecting an additional expense for the completion of master key project & installation of electronic lock for the Spiritual Center glass doors. This expense will be approximately \$2,800.
- Rosedale Federal approved our PPP (paycheck protection program) loan! If we continue to pay our employees through 06/30/20, which we have, the loan should become a grant and be forgiven. This has allowed us to avoid furloughs of our staff thus far. We will reevaluate after June 30th.
- The parish is getting quotes to permanently connect the sound system to a live stream. Father indicated that a benefactor might cover the cost.

COVID 19 – The New Norm

Father Jason stated that his largest issue going forward is the opening of the church for mass, subject to the Archdiocesan guidance. Father suggested forming a task force who can define the parameters (e.g., wearing a mask, singing or not, cleaning, distancing, etc.).

Additionally, he needs a group of people who will be able to ensure that the congregation follows the guidelines. Those people will:

1. Direct people to the single entrance.
2. Guide parishioners socially distanced seating.
3. Keep track of the number of people who enter the church to ensure that the maximum occupancy is not exceeded.
4. Ensure that people do not roam the church in any fashion. Once in a seat, parishioners must stay there throughout the mass.
5. Control traffic when going to communion, making sure people follow the proper flow and adhere to mask requirements.
6. Make sure that people exit the church immediately after mass with no congregating inside or outside of the church.

Father Jason has asked the Council to come up with suggestions on the people that can orchestrate these rules at each mass as well as other suggestions toward an easier transition to opening. Jeff will send out an email soliciting ideas.

PASTORS' REMARKS: Fr. Jason closed with a prayer. The meeting adjourned at 7:39 PM.

ACTION ITEM: Jeff will send out an email asking council members to submit ideas on reopening.

Submitted by:

Nancy Webb, Secretary May 19, 2020