

St. Ursula Pastoral Council Meeting

March 15, 2021

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Colleen Hamilton	Sr. Joan Kelly
Nancy Webb	Tom Flynn
Bernie Miller	Steve Smith
Tom Scheve	Bill Kreidler
Linda Frazier	Michael Colbourne
Katie Campbell	Shelley Commodari

Absent – Laura Callender, TS Dowd, Mark Appleby, Tina Reiset

The Zoom meeting was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer.

Colleen Hamilton submitted modifications to the February meeting notes. Katie Campbell made a motion to accept the revised minutes and Tom Flynn seconded. The revised minutes were approved.

COMMITTEE UPDATES: See the attached Committee reports submitted prior to the meeting.

- Faith Formation – Bernie Miller reported that the Archdiocese wants the parish to run the Pre Cana program independently. She recently took a class to enable her to register couples in the FOCCUS Inventory and will work with the parish bookkeeper to set up an account. About 20 people registered for the scripture study. The current RCIA candidates are relatively young and did not feel connected to the parish. Bernie connected them with a young adult group. The Council thanked Bernie for everything that she does.
- Service Committee – Sister Joan is getting close in finding a St. Vincent de Paul lead(s). Hopefully, she will have something to report at the next meeting. She will brush up on the other components of the Service Committee (e.g., Bereavement, Cancer Support, etc.) and provide updates at future meetings.
- Facilities – Father Jason indicated that he is getting bids for security cameras. The family that bought the house by the rear exit from the church parking lot wants to install a fence that will extend on church property. Father Jason referred the issue downtown. There is water coming through the wall of the church on the St. Joseph side.
- Finance – Katie shared the financial report. The second collection is way down. If we run flat to budget, we will still have a \$47,000 operating loss. Parishioners donated about \$18,500 through the “ask” campaign. Jeff suggested that we install some type of signage in the back of the church and in the bulletin to track progress in that campaign. Colleen will work with Stephanie Shock on that. Father Jason will verify whether we can use collection baskets, since ushers are gradually returning.

- Mass Update – Even though Governor Hogan lifted the capacity limit for churches, we must still follow the 6 ft social distancing guidelines. Church capacity remains at about 140 people. We discussed plans for the Easter schedule. Palm Sunday – Reservations needed for the 9:00 and 11:00 masses, with overflow capacity in the Spiritual Center. Triduum – no reservations and Bernie’s team will handle volunteer duties. Easter Vigil – Reservations with no overflow. Easter – 7:30 and 11:00 will be outdoors weather permitting; 9:00 - Reservations with overflow. Katie has enough volunteers to help with outdoor masses.

- Fund Raising – Colleen Hamilton and Bill Kreidler reported on three fundraising proposals:
 1. Lotto Raffle – Sell tickets at \$10 or three for \$25 based on the Maryland State Lottery daily number. Sales would be done via council members and after masses. Advertisement on Facebook and the bulletin. Total prize money = \$3800. Total profit = \$3700 - \$5200 depending upon how many tickets are sold. Jeff asked to target the campaign for the month of May.
 2. Remembrance Society – For \$100, masses would be said once/month for a year. Society member names would be published in the bulletin and displayed in a prominent place in the Spiritual Center.
 3. Memorial Bricks – In conjunction with the parish’s 85th anniversary in June 2022. Customized bricks would be mounted and displayed in the Spiritual Century. Bricks R Us provided a quote and background materials.

Jeff thanked Colleen and Bill for their hard work pulling these proposals together so quickly. He asked Katie to make sure that they were approved by the Finance Committee. Jeff said we would try to get the Lotto proposal up and running soon via email exchanges if necessary.

OLD BUSINESS: Elections – Colleen verified that all Council members will continue for the remainder of their terms, so no elections are needed. One member may move. If that happens, Fr. Jason could appoint someone to fill that vacancy for the remainder of her term.

NEW BUSINESS: None

PASTORS REMARKS:

Father Jason closed with a prayer.

We will not be able to meet in April. We may try to meet the first Monday in May to discuss the Pastorate plan. Then we will have our regular meeting the third Monday in May.

Sister Joan moved to adjourn the meeting and Bill Kreidler seconded. The meeting adjourned at 8:02 PM.

ACTION ITEMS:

1. Colleen Hamilton to work with Stephanie Shock on signage/barometer to track the deficit reduction campaign.
2. Colleen will work with Larry to find out which ushers are returning.
3. Colleen and Bill to work on Fundraising proposals.

Submitted by: Nancy Webb, Secretary March 18, 2021

March Committee Reports

Service Committee – (Submitted by Sister Joan)

- Progress is happening in SVDP replacements search
 - Tom Flynn & I will attend Pantry Day on 3/17/21.
 - Tony has been providing very helpful info.
 - I think AND hope we will have a more complete report for April meeting
- My Sisters Place volunteers continue to provide hot meals twice a month
 - they also provide necessary lunch delivery needs (paper, foil etc)
- Our Daily Bread is only doing casseroles every other month - this may change in the near future

Hospitality Committee – (Submitted by Colleen Hamilton)

At this time, due to the Covid 19 restrictions in effect by the State of Maryland and the Archdiocese of Baltimore, the Hospitality Committee has not been allowed to plan, host or execute any large parish gathering to promote fellowship among our parishioners or parish community. The committee did not meet during the month of March 2021.

Facilities Committee – (Submitted by Mark Appleby) Did not meet.

Finance Committee – (Submitted by Katie Campbell) Did not meet. Katie shared the balance sheet and mass attendance numbers with the Council.

Faith Formation Report – (submitted by Bernie Miller)

1. Religious Education: Virtual. Families pick up materials from Laura on designated Sundays after Masses.
2. Youth Ministry: meeting virtually and in person on Sunday evenings.
3. Pre-Cana:
 - a. hosted sessions in November and February.
 - b. Helping couples who are having difficulty finding sessions due to COVID and scheduling conflicts. Just completed first couple.
 - c. Being asked by the archdiocese to make this totally parish dependent. We started a few years ago supplying our own materials. Couples may now register directly on our website. Last step was to be able to register couples directly for FOCCUS inventory, not relying on the office of Family and Marriage to do this. Bernie just completed 4-hour training for this on 3/13/21. We need to set up a parish account. Bernie will work with Chris on setting up account. Bernie will be responsible for entering/registering couples.
 - d. This program is monetarily self-sufficient.
4. Scripture Study:
 - a. November: Mary in the Scriptures – 6-week study continued through Advent
 - b. March: Kingdom of Happiness – 8-week study on The Beatitudes
 - c. Several parishioners have reached out stating they are going to return after receiving 2nd COVID vaccine.
 - d. This program is self sufficient.

5. RCIA:
- a. 4 catechumens, 1 candidate
 - b. Ages 21,22,27,30's
 - c. Started in September and ends second week of June. Several joined at Christmas. Meeting 2x/week to get caught up.
 - d. Pilgrimages to Basilica, Cathedral, Emmitsburg, JPII Shrine in DC and Basilica in DC
 - e. Tour of our church.
 - f. Lenten Retreat – March 20th
 - g. Over the course of the year, we get many inquiries.
 - i. Full initiation into the Church can occur at the Easter Vigil and at Pentecost
 - ii. Adult Confirmation: October, Easter Vigil and Pentecost.
 - h. Challenges: Time commitment, Marriage issues. Our last outstanding annulment from 2 years ago was just approved this past fall.

Liturgy Committee – (submitted by Bernie Miller)

1. Met in January
2. Currently, no need for additional members
3. Planned Lenten services, RCIA Rites, Easter Masses, Easter decorating.
4. Planning a Corpus Christi Eucharistic Procession through the neighborhood.

PHSA – (submitted by Tina Reissett) – no report