

St. Ursula Pastoral Council Meeting

January 21, 2019

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Nancy Webb	Katie Campbell
Maureen Hahn	Shelley Commodari
Laura Callender	Sr. Joan Kelly
Steve Smith	Tom Flynn
Mary Anne Fox	Heidi Meyers
Mary Cox	Tom Scheve

Excused absence – Colleen Hamilton **Unexcused absence** – Mark Appleby, Tina Riesett, Jim Boehm

NOTES

- ✓ The meeting was called to order by President Jeff Breighner who opened with a prayer.
- ✓ **Council Guest** -- Ken Drury from the Father's Club was unable to attend. He will be the Council guest next month.
- ✓ The minutes from the November meeting were approved with a minor modification.
- ✓ Jeff announced that Sheilagh and Kevin Franiak have stepped down from their roles as Youth Ministry representatives due to family reasons.

COMMITTEE UPDATES

- ✓ **Liturgy** – Fr. Jason reported that the committee will meet later this month.
- ✓ **Service** – Sr. Joan will chair the Service Committee supported by Lisa Madgar and Laura Weatherington. Tony Vitti's term as chair of St. Vincent DePaul is coming to an end, so the parish will look for a replacement.
- ✓ **Faith Formation** – Mary Anne Fox discussed the upcoming Parish Mission - "I Pray for Them." She asked whether the Pastoral Council could organize and host a dinner on the opening evening – Sunday, March 24th from 5:30 – 7:00 PM. The Council was interested, but asked for some kind of RSVP to prepare for the event. Mary Anne also asked that Council members attend the mission and welcome parishioners. On February 22 at 7:00 PM, a 90-minute Shroud Talk will take place in the church. St. Ursula's will host the day-long Women's Conference on May 4th. The next 6-week scripture study starts on February 26th. Mary Anne asked that the Pastoral Council sponsor Soup, Salad and Stations on March 8th.
- ✓ **Hospitality** – Shelley Commodari reported that the committee will meet this week for the first time since the holidays. They have several new members.

- ✓ **Youth Ministry** – They held a successful socks and service event and made 100 bags to distribute to a mission. They will do the “Souper Bowl” event on Super Bowl Sunday.
- ✓ **Facilities** – Fr. Jason reported that Mark Appleby’s effort to install security cameras is coming along. The parish office building has water leaking on the north side and needs to be re-pointed. Heidi suggested that the Father’s club might be able to assist. The parish is getting a new phone system this month from Interconnect Services.
- ✓ **Finance** – Katie Campbell reported that the balance sheet is OK even though the offertory income has been down for the past 4 – 6 months. She asked committee chairs to be mindful of their budgets. If a committee needs money that was not budgeted, the chair must discuss the new funding request with Fr. Jason, who will discuss with the Finance Committee. She asked that committees do a more thoughtful evaluation of their needs for the coming year when requesting a budget. If something extra comes up during the year, the need must be discussed with Fr. Jason before spending anything.
- ✓ **PHSA** – Heidi Meyers reported that Catholic Schools Week is coming up at the end of January. There will be a mass, open house, teacher’s dinner and spirit events. She has noted additional communication between the parish and school. There will be a table at the school open house to register new parishioners.

OLD BUSINESS

- ✓ Maureen Hahn thanked the Pastoral Council for adopting a family for Christmas.
- ✓ All committees, with the exception of Liturgy, Service, Youth and Facilities, have submitted a Mission Statement and goals. Jeff will follow up with Mark for Facilities. The other three committees’ statements and goals will wait until new chairs are identified.
- ✓ Parish mission statement – The Council discussed and evaluated a number of draft mission statements and selected the top three to be voted on by the parish.
 1. At Saint Ursula Parish we are called to celebrate the Eucharistic life, centered on the Good News of Jesus Christ, whom we know, love and serve by word and deed.
 2. At Saint Ursula Parish we are Eucharistic people called to be missionary disciples of Christ.
 3. At Saint Ursula Parish we are called to be full and participating members of the Catholic Church. We celebrate and proclaim the Gospel of Jesus Christ through prayer, worship and service.

NEW BUSINESS

- ✓ Pastoral Council Nominations – The Pastoral Council election process starts in February. There are three openings for at-large members of the council this year. Jim Boehm and Mary Cox have completed their terms, but can run again. Maureen Hahn has finished two terms so she must step down for at least one year. Per the By-Laws, the Vice President leads a committee to solicit nominations. Katie Campbell volunteered to assist.
- ✓ By Laws Review – The council reviewed pages 5 and 6 and proposed a number of updates. Next month we will review pages 7 and 8.
- ✓ Nancy Webb will be absent from the February meeting. Katie Campbell graciously volunteered to take notes. Nancy will distribute and publish the notes.
- ✓ Jeff closed the meeting with a prayer.

ACTION ITEMS

1. Identify new chairs for the Youth Ministry Committee
2. Faith Formation will estimate the number of people to attend the Parish Mission opening dinner.
3. Jeff will reach out to Mark Appleby for the Facilities Committee Mission Statement and goals.
4. Parish Mission Statement – Jeff will publish three drafts in an upcoming Bulletin for selection by the parish.
5. Jeff, Colleen and Nancy will get together before the next meeting to discuss parish elections.

Submitted by:

Nancy Webb, Secretary