

St. Ursula Pastoral Council Meeting

April 22, 2019

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Stephanie Shock	Tina Riesett
Nancy Webb	Jim Boehm
Maureen Hahn	Shelley Commodari
Tom Scheve	Mary Anne Fox
Steve Smith	Tom Flynn

Excused absence – Sr. Joan, Colleen Hamilton, Katie Campbell, Heidi Meyers, Laura Callender

Other absence – Mary Cox, Mark Appleby

NOTES

The meeting was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer.

The minutes from the March meeting were approved without modification!

COMMITTEE UPDATES:

- ✓ **Liturgy** – Mary Anne Fox indicated that the committee will meet on May 18th to review the Lenten and Easter liturgies. They are planning a session to re-tool/refresh Lectors and extraordinary ministers. They plan to form an Art/Environment sub-committee to help with altar decorations. Mary Anne reminded us all that Divine Mercy Sunday is coming up this Sunday with events taking place from 1:00 – 4:00 that day.
- ✓ **Service** – Sr. Joan submitted the following report:
 - The four parish outreach service activities have been written up and put in the bulletins from March 31 through April 21. After Easter, we will put in some of the services we provide within the parish. I have asked Stephanie to save all the descriptions so that we can put them in the bulletin 3 or 4 times a year as reminders.
 - I called Our Daily Bread and asked about our parish commitment as to number of casseroles. We have fallen behind the last several months. Shannon has begun sending Flock notes reminders out to the email addresses we have.
 - Lisa Madgar, Laura Weatherington, Tom Flynn and I will work as a Service committee for the parish. When we meet, we will prepare a Mission Statement.

- ✓ **Faith Formation** – Mary Anne Fox highlighted the successful Parish Mission with attendance of between 100 and 185 per night. Twenty-five parishioners are enrolled in the Sacrament study. Fifty people attended the Philippians study. Thirty women have enrolled to date for the Women’s Conference; we have not heard how many will attend from St. Thomas More Parish. Mary Anne provided an update on the RCIA candidates, who are entering the Mystagogia stage of their program. The committee plans to meet in June.
- ✓ **Hospitality** – Shelley Commodari reported that the committee will host a dinner for the choirs tomorrow. They will also meet to discuss the reception for Jeremy Smith.
- ✓ **Youth Ministry** - Fr. Jason indicated that he is still working on finding a Youth Minister. Jeff asked whether anyone would send out the Confirmation materials to the graduating eight graders. Fr. Jason will make sure it happens.
- ✓ **School Board** – Tina Riessett reported that the school has applied for and is receiving technology grants. They have a small staff turnover this year, only losing two employees. Enrollment is steady at around 650. They are looking for space for classroom expansion. The school is in good shape financially. Two SUS graduates were selected as distinguished scholars.
- ✓ **PHSA Update** – Heidi Meyers submitted the following report:
 - Race for Education was held last week. Final total donated has not yet been announced.
 - Dining Out fundraisers coming up: hope these will be posted in on-line bulletin and paper bulletin if space allows.
- ✓ **Nomination Committee** – (members Colleen Hamilton, Tom Scheve, Tom Flynn) Colleen provided the following report:
 - We have 6 candidates for the 3 at large positions that will be opening at the end of this term. Elections to be held the weekend of May 18 and 19th.
 - 4 of the 6 have already completed or have updated their Virtus certification, the other 2 had been verified in the past under the old system and have been sent instructions to complete the paperwork and training in order to be certified with the Virtus system prior to the elections. All candidates meet the requirement set forth in the parish by-laws. (age, registered parishioners for at least one year, practicing Catholics, financial contributions, Vitus certified)
 - Nominees are: William (Bill) Kreidler, Michael Colbourne, Sam Cimino, Linda Frasier, Bob Filippi and Doug Brown- bio’s and headshots have been requested from all candidates and should be returned to the committee no later than April 25th so that a flyer with their information can be distributed and posted for the parish community prior to the elections.
 - The committee is very pleased that we have had such a positive response; we did have one additional candidate the meet all the requirements except one (have not been a registered parishioner for at least one year) but is a very dedicated volunteer for MSP and was extremely active in her last parish prior to her relocation to Maryland. I feel she will be a tremendous

asset to the Council and hope to bring on board as a productive and active member of the PC in the future.

- The committee will meet again after the council meet and greet May 5th (after 9:00 AM Mass and monthly wedding anniversary celebration).

OLD BUSINESS

- ✓ We completed review of the by-laws. An updated draft will be sent out prior to the next meeting. If a member of the Council cannot attend the May meeting, they can send their vote to Jeff prior to the meeting.
- ✓ Jeremy Smith's reception will be on May 11th after the 5:00 mass.
- ✓ Discussed Dick Keys recognition. Colleen was supposed to discuss with Mrs. Keys. Hospitality committee will discuss. Planning for May 19th after the 9:00 AM mass.
- ✓ Remaining Committee Mission Statement and Goals – Mary Anne provided Liturgy goals and will discuss the mission statement at their next meeting. Sr. Joan will work on Service mission statement and goals when the committee next meets. No update from Facilities.
- ✓ Pastoral Council Mission Statement – need to come to prepared to discuss at the next meeting.

NEW BUSINESS

- ✓ **Pastor's Remarks** – Fr. Jason indicated that the hill at the back exit of the church parking lot is eroding onto a neighbor's driveway, and the parish needs to address it. He also discussed the lack of priests and the need for people to be charitable with priests who are filling in at mass.

ACTION ITEMS

1. Plan the Dick Keys tribute
2. Draft Pastoral Council Mission Statements to be discussed and voted on at the next meeting.
3. Update By-Laws and distribute to Pastoral Council prior to next meeting.
4. Service, Liturgy and Facilities to complete Mission Statements/Goals.

Submitted by:

Nancy Webb, Secretary