

St. Ursula Pastoral Council Meeting

March 18, 2019

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Colleen Hamilton	Katie Campbell
Nancy Webb	Jim Boehm
Maureen Hahn	Shelley Commodari
Laura Callender	Sr. Joan Kelly
Steve Smith	Tom Flynn
Mary Anne Fox	Heidi Meyers
Tom Scheve	

Excused absence – Mark Appleby, Tina Riesett **Unexcused absence** – Mary Cox

NOTES

The meeting was called to order at 7:00 PM by President Jeff Breighner who opened with a prayer.

The minutes from the February meeting were approved with a minor modification.

COUNCIL GUESTS:

- ✓ **St. Ursula School Mothers' Club** -- Shannon Schoelkopf explained that the Mothers' Club was initially founded in 2007 and, after a period of inactivity, was reconstituted in 2013. The Club meets every other month and provides a networking opportunity for SUS moms. Last year they had 44 members while this year they have 60 paid members. They host a Sports Jam for moms and sons, a mother – daughter event, and a Ladies Night Out. This year, they donated funds to the school fire alarm, donated money to families in need, provided breakfast for the teachers and helped open doors in the morning at the school. Katie Campbell asked what the Mothers' Club can do to connect with the broader Parish community and asked whether they would be interested in a Mothers' Club Mass. Shannon will discuss with the Club President.

- ✓ **Knights of Columbus Bishop Sebastian Council #5058** -- Steven McKenzie, Michael Colbourne and Rick Callender discussed opportunities for the Knights to assist the parish. They are here to help, not to take over or interfere. They currently assist with parking and as mass greeters. Mary Anne suggested that they could help with watching the entrance door during CCD classes or assisting with Vacation Bible School. If the Council identifies any other service opportunities, they can contact Rick Callender via Laura's email.

COMMITTEE UPDATES

- ✓ **Liturgy** – Mary Anne Fox indicated that the committee has planned this year’s Holy Week Liturgies. The schedule was published in the bulletin. There will be a Liturgical Day of Renewal on March 30th in Hunt Valley. All parish ministries and the Pastoral Council are invited. After that, the Liturgy Committee is planning our own ministry training.

- ✓ **Service** – Sr. Joan reviewed the number of people involved in the different service ministries.

- There are 80 people who assist with Our Daily Bread; 24 of those people are involved in other outreach ministries.
- 40 volunteers assist with St. Vincent De Paul; 16 of those also serve in another outreach mission.
- 70 volunteers prepare and/or serve at My Sister’s Place; 14 of them are also involved in another outreach mission.

Sister will publish a write up for each one of the ministries in the Parish Bulletin. In this week’s bulletin, she summarized the Prayer Shawl Ministry.

- ✓ **Hospitality** – Shelley Commodari discussed the number of people involved in Parish Hospitality. 10 people meet monthly to plan activities in addition to those who host the monthly Anniversary reception, assist families with funerals, plan the monthly family liturgy donuts, volunteer in My Sisters Place, etc. The Committee is planning thank you dinners for the Folk Group and Parish Choir. Sixty people attended the Soup & Salad event after Stations last week. The Committee assisted with Msgr. Tom’s funeral reception. They are beginning to plan for the Parish Picnic, which will take place on 08/25 or 09/01.

- ✓ **Faith Formation** – Mary Anne Fox discussed the upcoming Parish Mission that starts this Sunday. Sister will talk at all Masses this weekend. There will be opportunities for Reconciliation before the Mission talks. Over 200 people attended the Shroud talk and donated over \$200. The Women’s Conference will take place May 4th in conjunction with St. Thomas More Parish. 50 people are attending the Philippians’ study. Mary Anne suggested that the Parish should have a dedicated committee to plan any future Parish Mission.

- ✓ **Youth Ministry** – Fr. Jason indicated that this is “a work in progress.”

- ✓ **Facilities** – Mark Appleby submitted his update in advance of the meeting. Carrier ordered a new valve to fix the heating problem in the Spiritual Center. BGE will replace a pole at the end of the Putty Hill driveway this week and we will be without power overnight for a short period. This completes installation of the new feeder cables. The new NEC phone system was installed; several programming issues remain. Some old copper lines will be replaced with VoIP for cost savings. The roof on St. Joseph’s side is leaking again and Mark is awaiting a quote from Fick Bros. The north wall of the office is leaking; Mark is getting quotes to re point the brick. Mark is adding lighting to

illuminate the front of the church. The parking lot needs to be repainted with an expanded car size. He suggests resealing the lot prior to painting. The Archdiocese asked for quotes to replace systems that are nearing their end-of-life. A new HVAC system, to replace the current system installed in 2001, will cost approximately \$80,000.

- ✓ **Finance** – We have trended downward in collections for the fifth month. The parish finances are OK because we budgeted for a Youth Minister and have not been able to fill that position.
- ✓ **PHSA** – Heidi Meyers indicated that school parents are looking for more service opportunities in the parish. More parish information is being included in weekly school emails. She indicated that information on upcoming school fundraisers will be included in the bulletin. The Race for Education has started. They raised over \$100,000 last year.

OLD BUSINESS

- ✓ We have an approved parish mission statement. Only 84 votes submitted. We should start promoting the new mission statement.
- ✓ Liturgy, Service, Youth and Facilities, still need to submit a Mission Statement and 2019 goals.
- ✓ Adoration, Community, Theology and Service (ACTS) Mission – Tom Sheve asked all to pray for the men’s conference. Mary Anne suggested that they should talk to the Father’s and Mother’s Clubs.
- ✓ Soup, Salad and Stations – Heidi Meyers reminded Council members to sign up for this week’s dinner.
- ✓ Election Update – Election info was published in the bulletin. Three people have expressed interest so far. The election committee will speak at all Masses during the weekend of 03/30. All nominations are due by 04/07. Elections take place the weekend of 05/18.
- ✓ Father’s Club update – They are in favor of a Father’s Club Mass near the beginning of the school year in September. They are willing to look into anything that the parish needs done, including re pointing the brick in the office.

NEW BUSINESS

- ✓ With Dick Keys' sudden passing, the Parish Council considered how to honor his work in the Parish. The group recommended dedicating the Food Pantry in his name with a plaque and a dedication ceremony tentatively after the 11:00 mass on May 5th.
- ✓ Jeremy Smith will be ordained as a permanent deacon and will assist/preach at the 5:00 mass on 05/11. The Council discussed having a reception after the mass.
- ✓ By Laws Revision – We ran out of time this month. Next month will be devoted to completing the by laws update. We will not have a guest speaker.
- ✓ Pastor's Remarks – Fr. Jason thanked members of the Pastoral Council for being present at Msgr. Tom's funeral. He reiterated that Council members should attend parish functions. He reminded us to help folks walking around the church and encourage them to use the hand rails. He discussed the Archbishop's Annual Appeal.
- ✓ Jeff closed the meeting with a prayer.

ACTION ITEMS

1. Mothers' Club will identify ways to connect with the Parish.
2. Consider forming a special Parish Mission Planning Committee, two years in advance of the next Parish Mission.
3. Consider ways to promote the parish mission statement.
4. Complete By-Laws revision next month.
5. Identify new chairs for the Youth Ministry Committee.

Submitted by:

Nancy Webb, Secretary