

St. Ursula Pastoral Council

Meeting Notes – November 19, 2018

ATTENDEES

Jeff Breighner	Fr. Jason Worley
Colleen Hamilton	Katie Campbell
Nancy Webb	Jim Boehm
Sheilagh Franiak	Maureen Hahn
Steve Smith	Laura Callender
Mark Appleby	Tina Riesett
Mary Anne Fox	Kevin Franiak
Tom Flynn	Heidi Meyers
Mary Cox	Julia Zimmerman
Tom Scheve	

- ✓ Meeting called to order by President Jeff Breighner who opened with a prayer.

COUNCIL GUEST – St. Ursula School Technology Teacher

Julia Zimmerman, Technology Teacher at St. Ursula School, presented the exciting technology opportunities offered at our school.

- What we have – a computer lab with 30 desktops where Julia teaches technology to grades K - 5; one good 3D printer; screens/projectors in every classroom; 9 or 10 smartboards that will be replaced in the future with J Touch and video screens to replace the projector; Chrome Books and iPads on carts.
 - What we are doing – Julia uses the Cloud based Google suite. She teaches pixel art, conditional formatting with graphs as well as computer coding using free software. Kindergarten learns how to use the mouse and basic keyboarding while higher grades learn typing, document formatting, editing, internet research skills, graphics and animation.
 - Technology support – Julia supports the teachers with classroom technology integration. Her goal is to use at least one of the coding products in each classroom.
 - Future – Julia envisions that technology will be a tool used by the teachers. She wants a “maker space” where students can create – using paper, models or computers. She sees more use of “ozobots” – coding with markers and dash and dot robots. She is looking for additional opportunities to offer coding/robotic camps.
- ✓ The minutes from the October meeting were approved with a minor modification.
 - ✓ Jeff welcomed our newest Council member, Tina Riesett from the School Board.

COMMITTEE UPDATES

- ✓ **Liturgy** – Fr. Jason did not have an update. Mary Anne asked about ordering a new lectionary book.
- ✓ **Service** – Fr. Jason asked council members to consider a chair for this committee.
- ✓ **Faith Formation** – Mary Anne Fox indicated that the committee is planning the Parish Mission. They have proposed a theme – “I Pray for Them.” She indicated that members of the Pastoral Council will be asked to greet parishioners during the mission. The parish will host a Women’s Conference on May 4th, which the Council will be asked to support. The next Scripture Study will be about the Advent readings. Advent calendars, devotional readings, etc. will be available at church in the next few weeks.
- ✓ **Hospitality** – (Shelley Commodari was excused from the meeting) Colleen Hamilton reported that the committee hosted the Religious Ed and Funeral Choir appreciations. They have more than 80 people who, on a rotating basis, prepare and serve meals at My Sisters Place. The Ministry Fair was not well attended, but those who came did sign up for various ministries. The Meet and Greet with the Pastoral Council was not well attended so that group proposed different times/dates for the next one. The committee will have a small reception after the Christmas Concert. They will put together baskets to distribute to the homebound following the 11:00 Mass on 12/02. Mary Anne asked that the committee plan a post-Parish Mission reception on March 27th.
- ✓ **Youth Ministry** – Sheilagh Franiak reported good attendance at the youth bonfire. They will participate in an activity on 12/02 to collect socks and toiletries for the homeless.
- ✓ **Facilities** – Mark Appleby indicated that he is working on an iPad solution for a rectory/office intercom so that staff in the library can hear the front doorbell. He continues to work on installing cameras. He is working with an electrical contractor to help with the intercom and camera projects. The council discussed an issue with doors in the Spiritual Center being propped open. Mark will research whether this is a fire code issue.
- ✓ **Finance** – Katie Campbell noted a positive budget. Take the Next Step continues to roll out. Katie asked the council and committee chairs to consider ideas to strategically spend money to improve the parish and make it more appealing. She asked committee chairs to be mindful of their budgets.
- ✓ **PHSA** – Heidi Meyers is working with Shannon on a process to get church messages posted on the school’s digital sign board. Fr. Jason, or his designee, should approve the messages. Heidi reported that the choir will perform at a number of community events during December.

OLD BUSINESS

- ✓ Posting parish announcements on the digital sign in front of the school – Fr. Jason, or his designee, should approve any announcements and contact the school to post.
- ✓ Committees should continue to work on their Mission statements and goals with a plan to complete them by the January meeting. We have received the following:
 - Hospitality – Mission statement; Long Term and Short Term goals (complete)
 - PHSA – Mission statement
 - Faith formation – Mission statement; Short Term goals
 - Finance – Mission statement
- ✓ Parish mission statement – Nancy researched other parish mission statements and shared them with the council. Everyone should review them and consider/propose a mission statement for St. Ursula's Parish. The council will pick 3 statements at the January meeting and ask the parish to vote on their favorite.
- ✓ Name badges were distributed. Council members should wear them to mass and parish/school events.
- ✓ The next Pastoral Council meet and greet will take place on January 6th.

NEW BUSINESS

- ✓ Adopt a Family – Maureen created a Signup Genius for council members who wish to participate.
- ✓ Rather than having a December meeting, we will have a Pastoral Council pot luck Christmas party on 12/17 at 6:30 in the rectory. Spouses are invited. Colleen and Maureen will set up a Sign Up Genius so members can designate what they will bring.
- ✓ By Laws Review – The council reviewed pages 3 and 4 and proposed a number of updates.
- ✓ Jeff closed the meeting with a prayer.

ACTION ITEMS

1. Send recommendations for Service Committee Chair to Fr. Jason.
2. Committees should continue to develop their Mission statements and short term/long term goals – due by January meeting.
3. Parish Mission Statement – review the drafts and propose a new mission statement for St. Ursula. Be prepared to discuss at the January meeting.

Submitted by:

Nancy Webb, Recording Secretary